

By-Laws
Jewish War Veterans
Of the
United States of America
Albert Aronovitz Post 373
Tampa, Florida
As Amended 17 February 2019

These by-laws govern the actions and programs of Post 373 and are meant to be consistent with the by-laws of the Jewish War Veterans of the United States of America.

In these by-laws the word "he" is used to include "she" and "him" shall include "her".

This Post shall not conduct official business or be present in community activities on Shabbat or Jewish Holidays, except for Jewish activities. This is in keeping with the National Program Guide.

ARTICLE I. OFFICERS

A. The Officers of this Post shall rank in the following order:

- ❖ Commander
- ❖ Senior Vice Commander
- ❖ Junior Vice Commander
- ❖ Judge Advocate
- ❖ Adjutant
- ❖ Quartermaster
- ❖ Service Officer
- ❖ Trustee (two)
- ❖ Chaplain
- ❖ Officer of the Day
- ❖ Color Sergeant

- B. The following Officers shall be elected by a majority vote of the membership present:
- ❖ Commander
 - ❖ Senior Vice Commander
 - ❖ Junior Vice Commander
 - ❖ Judge Advocate
- C. Appointed Officers are chosen at the discretion of the Commander
- D. Notice of the election shall be given to all members either in writing or by verbal contact at least ten days prior to the date of the elections. The newly elected Officers shall take office upon installation.
- E. No member shall be eligible for election to an office unless he has been a Post member in good standing for at least one year immediately preceding his nomination.
- F. In the event two or more candidates are nominated for the same office, the election shall be closed ballot.
- G. An elected Officer, who fails to attend three consecutive monthly meetings without justifiable cause, may be removed from office on recommendation of the Executive Board and a majority vote of the membership present.

ARTICLE II. TERM OF OFFICE

- A. All elected Officers shall serve for a term of one year. They may be re-elected for a succeeding term. Each Officer shall serve until their term has expired or until their successor has been installed.
- B. The Commander shall appoint, as soon as possible, all non-elective Post Officers and committee members.
- C. Should an elective Office become vacant, the Commander may appoint an interim Officer for the remainder of the term, with the majority consent of the Executive Board.

ARTICLE III. NOMINATING COMMITTEE

- A. The nominating committee shall be appointed no later than the month of January.
- B. The nominating committee shall be comprised of three members in good standing.
- C. The nominating committee shall submit a list of eligible candidates to the Commander for consideration by the membership
- D. Nominations may be made on the day of election from the floor. The nominator and the nominating committee shall ascertain the consent of the nominees and all nominations shall be seconded.

ARTICLE IV. FUNCTION OF THE EXECUTIVE BOARD

- A. The Executive Board shall consist of all elected and appointed officers. In the absence of Commander, the Senior Vice Commander shall act in his stead with full authority to call such meetings when necessary. The committee shall meet at convenient time requested by the Commander to assist in resolving any problems or issues prior to any regular or special meetings. The committee shall act in advisory capacity to the Commander.
- B. The Senior Vice Commander shall act as Chairman of the Executive Board. If the Senior Vice Commander is not available for such meeting, the Junior Vice Commander may act in the stead. The chairman shall be entitled to a vote in the event of a tie vote.
- C. Quorum for the Executive Board shall be four Officers. Any regular member may attend the Executive Board meeting.

ARTICLE V. TRUSTEES

- A. Two regular members who have held previous office (preferably the past two {2} Commanders) or any other qualified regular members may be appointed as Trustee.
- B. The Trustees should participate in all Executive Board meetings. They should conduct an inventory of all Post property and audit financial records when required. The Quartermaster shall prepare to give his financial and accounting of all Post property annually.

ARTICLE VI. MEETINGS

1. CALENDAR

- A. Regular meetings of the Post shall be held, whenever possible, on the 3rd Sunday of each month at 10 AM (Breakfast shall begin at 9:30 AM). Regular monthly meetings shall be scheduled from September through June. The Commander may call a special meeting at his discretion or at the request of at least five members in good standing. No less than seven members shall constitute a quorum at any membership meeting.
- B. Any regular meeting that occurs on a Jewish Holiday, or special community events, will be rescheduled by simple vote of the Executive Board.

2. PROCEDURE

- A. The Commander at his discretion may limit the number of speakers on any issue and establish a time limit for each speaker.
- B. Members may invite guests to the meeting.

ARTICLE VII. MEMBERSHIP

- A. No member may be a member of more than one primary Jewish War Veterans Post at the same time. Such person may retain associate membership in a secondary Post however.
- B. Any member in good standing must be given a transfer to another Post upon written application and election thereto.
- C. Only a primary member may be elected as an officer or delegate
- D. Patron members shall meet all the standards of the National By-Laws.
- E. Patron members cannot hold elected office.
- F. Patron members are afforded all other rights as any other active member.

ARTICLE VIII. DUES

- A. The fiscal year of the Post shall begin on the first day of January and shall end on the last day of December in each year.
- B. Annual dues, assessments and payments to the National Organization, Department, District, Region, and or County Council shall be paid by each member in advance no later than January first of each year upon prior notification of the amount due.
- C. No membership shall be cancelled for non-payment of dues unless a written notice for payment has been forwarded to the member by the quartermaster.
- D. A member delinquent shall not be elected or appointed as an officer, delegate, or become a member of any committee.

ARTICLE IX. MEMBERSHIP COMMITTEE

- A. The Membership Chairman and if any Co-Members, along with all members of the Post, shall have the responsibility to solicit new qualified members.
- B. The Membership Chairman shall appoint a sponsor to each new member of the Post.

ARTICLE X. FINANCIAL COMMITMENTS

- A. The Commander shall sign all contracts, agreements and financial disbursements authorized by membership and the Quartermaster or the Commander's authorized representative.
- B. The Commander is authorized to process payments of debts or other obligations of the Post not exceeding \$150.00 without approval of the membership. The Quartermaster at an ensuing meeting must report such payments. All other proposed expenditures must be approved by membership at a regular meeting.

ARTICLE XI. AMENDMENT OF BY-LAWS

- A. The provisions contained herein may be amended by two-thirds majority vote of members present at any regularly scheduled meeting. Amendments shall be submitted to each member of the Executive Board a minimum of 45 days prior and to the general membership 30 days prior to the vote.
- B. The post is entitled to open and maintain accounts and deposit funds in the name of the post with banks and other financial institutions. The Commander, Sr. Vice Commander, and Quartermaster shall be authorized signees on said accounts.
- C. If, through death or incapacity of the originator of the accounts, the current supervisor of the accounts, and/or any authorized signees on said accounts, should become incapable of performing their duties associated with said accounts, and no other members are willing and able to take charge of said accounts, then the existent Department Commander of the Department of Florida and the Department Quartermaster shall have the right and duty to take possession and supervisory responsibility of and for said accounts for the benefit of the Post and/or the Department of Florida of the Jewish War Veterans of the U.S.A.